



2016 – 2017  
HANDBOOK

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**BURBANK ART**  
ASSOCIATION

## **Encouraging creativity in visual arts and serving the community since 1950.**

Membership is open to anyone interested in the myriad forms of visual art or in the advancement and understanding of cultural arts.

The Burbank Art Association is a non-profit, volunteer artist organization. BAA holds meetings and exhibits to stimulate and encourage creative expression and showcase the talent of its membership. Artists of all skill levels are welcome to join.

Meetings are about sharing of artwork, opportunities and ideas; of meaningful, supportive fellowship; and of educational demonstrations in a variety of mediums. Guests are welcome.

Meetings are held every 3rd Wednesday of the months September to June. From 7:00 to 9:00 pm at the Administrative Services Building located at 301 E. Olive, Room 102, Burbank, CA



## Burbank Art Association, established 1950

**Meets the 3<sup>rd</sup> Wednesday of Each Month September through June**

**Purpose** – The Burbank Art Association was organized to help stimulate an interest in painting, and creative expression and to provide a showcase for members' talents. It is a non-profit, non-sectarian and non-political group.

**Mailing address** – P.O. Box 1013, Burbank, CA 91507 – 1013

**Meeting place** – To be announced or posted on the website

**Website** – [www.burbankartassociation.com](http://www.burbankartassociation.com)

**Meeting time** – Third Wednesday of each month at 7:00 PM (with the exception of July and August).

**Membership** – Open to anyone interested in painting, sculpture and other forms of art of advancement and understanding of cultural arts.

**Dues** – Annual dues are nominal, payable each September 1<sup>st</sup>. Those joining after February 1<sup>st</sup> may pay half of the dues to adjust to the fiscal year.

**Activities** – Each meeting features a guest artist that demonstrates how he/she works in some field of art or workshop. Annually the association provides awards to students from the Burbank High Schools.

**Exhibits** – Paid up members may submit entries for the spring and fall art show or any other BAA exhibits.

**Outside Exhibits** – Locations in the city and surrounding areas may be provided where you can sell and show your works.

## Burbank Art Association, established 1950

**Meets the 3<sup>rd</sup> Wednesday of Each Month  
September through June**



# Burbank Art Association

## Board of Directors

President	Jamie Butterworth
Vice President	Joanna Lewis
Secretary	Carol Tensen
Treasurer	Karen Sachs
Financial Advisor	Marsha Ramos
Newsletter Editor	Ellie Klein
Co-Chair Newsletter	Marie Stott
Social Media/Website	Anne De Vito
Exhibit Chair	Helena Bowman
Exhibit Advisor	Arline Helm
Programs Chair	Teresa Green
Historian	Carol Tensen
Hospitality	Catalina Osorio
Host/Greeter	Claudio Del Carril
Memberships	Ellie Klein
Outside Exhibits	Vivian Green
Penstrokes	Sharon Dellamarie
Publicity	Veronica Castignini
Advisor to the Board	Arline Helm



The Burbank Art Association is a non-profit, non-sectarian, non-political organization chartered under the laws of the State of California in September 1950.

Helen Young, a former Indiana resident, University of Nebraska art major graduate, came to California in 1946. Helen and her husband, Orville opened Pomeroy's Art Store in 1948, located on Magnolia Blvd., near Hollywood Way in Burbank.

Foresight, ingenuity and credit must be attributed to Helen Young, who with cooperation of husband, Orville, assembled together approximately thirty-three people to form a consolidated art group. The founding group of BAA originated from the art classes held in the back room of Pomeroy's. Helen being an accomplished artist herself, taught these classes.

The purpose of the BAA was to help stimulate a growing interest in painting, to open avenues of creative expressions to local artists and provide a showcase for their talents.

The earliest exhibit awards were selected by vote of visitors in place of being judged by professional artists.

In May of 1957, the Association participated in an exhibit of early Burbank. The painting were on display in the Council Chambers of the City Hall, Libraries, Chamber of Commerce and banks as part of the City's Golden Anniversary Celebration. It was in this year that BAA had a permanent meeting place at McCambridge Park. Meeting places previous to this time included Campo De Cahuenga, North Hollywood and the Burbank Little Theatre at Olive Recreation Center.

In 1964, the Association held its "Painting in the Park" exhibit. Members demonstrated their own particular forms of creative

art. A feature of the show was a group of paintings donated by club members, modestly priced. Revenue from the sale was contributed to a local charity. The same year BAA sponsored a "Teenage Art Show". One hundred and six young artists (age 13 – 19) displayed paintings. In 1967 came the initiation of BAA's Art Student Scholarship Award, given every second year to a worthy outstanding art student enrolled in one of the area colleges. Los Angeles Valley, Northridge and Pierce Colleges participated.

The Association joined Security Savings and Loan Association in 1969 to celebrate their 40<sup>th</sup> Anniversary with a gala art festival. The theme was "Does Burbank have another Picasso?"

The year 1975 marked BAA's Sliver Anniversary with a reunion and exhibit of "long time" member's work. The 1975 Fall Exhibit opened the beautiful new Patio Gallery in Burbank's Main Library at 110 Glenoaks Blvd.

In February 1980, Home Savings and Loan, 840 N. San Fernando Rd. Burbank, hosted the first and second year mini shows. After that the host was Coast Federal 10101 Riverside Drive, Toluca Lake.

In December 1980, the Association initiated a joint art club venture to bring Bennett Bradbury, a noted artist to the area as demonstrator. The joint group was: Glendale Art Association, Foothill Art Association, Verdugo Art Association and Highland Park Art Guild. The meeting was held at Roosevelt Elementary School, 850 N. Cordova Burbank. This procedure was followed for several years at the United Methodist Church Auditorium in Glendale.

The Honors Division was established by a selected committee in June 1981. They surveyed the awards won by members for five

years prior, and those whose awards totaled 24 points were put in the **Honors** division. By establishing the Honors Group the Open Division had an opportunity to win their own awards and best of show. When an Open Division member won 24 points there were placed in the Honors Division. This inspired artists to reach higher goals.

In September 1983, BAA acquired the attractive Golden Mall Pavilion as a meeting place. In 1984, the Association elected to present yearly monetary awards to seniors of the five Burbank High Schools. Members selected the winners from paintings submitted by the students. This was in place of the College Art Scholarship formerly given. In addition to the major Spring and Fall awards exhibits and yearly mini-show, individual members participated in exhibits in civic business locations. In January 1984 BAA was invited to participate in the Ebell Art Salon Exhibit in Los Angeles.

After the Spring Show in 1984, the Patio Gallery was closed. Our Fall Show opened our new gallery in the auditorium of the Burbank Central Library.

In 1987, we left our meeting place, the Golden Mall Pavilion. It was eventually torn down. We met at McCambridge Recreation Center in Burbank until we found a new home at the Burbank Board of Realtors. In the Fall of 1987, five art associations, Burbank, Glendale, Highland Artist Guild, Glendale-Foothill and Verdugo Hills were invited by the Brand Library in Glendale to have a joint juried art show. Of the five associations represented 85 members were selected to exhibit their artwork for a month.

In 1988, eight members of the BAA supplied paintings and decorated one of the sets for an upcoming episode of the

television show "Thirty Something".

In February of 1989 we had our first BAA sponsored workshop. Our teacher was world-renowned water-colorist Milford Zornes.

In October 1989, we were invited as one of three selected art associations to enter Ebell Art Salon Exhibit in Los Angeles. In January 1990, nine of our members were finalists and won top awards.

The award points received toward Honors had been given only in the major Spring and Fall Shows. Starting with the 1990 show year, the executive board voted to include the Mini Show also. One half point is given for honorable mention.

In 1991, The Glendale Regional Arts Council, along with a committee made up of the presidents of several art associations, including BAA, formed the Gallery in Motion at 500 North Brand and Gallery in Motion Two at the Glendale Galleria. This allows all of the associations of this special group to have a Gallery to show their works and participate in juried shows.

By invitation of the Stakeholders Association, BAA was invited to show their paintings in the windows of empty buildings of J.C. Penney and the Huntington Desk Building at the corner of Magnolia and San Fernando Rd. downtown Burbank. We were allowed to have a permanent exhibit until the empty buildings were rented. This gave us exposure, publicity and increased membership.

In the Fall of 1991, we had our last Fall Show at the Burbank Central Library. A new location was confirmed for our Spring Show in 1992 at the Glendale Federal Bank, Toluca Branch. In the Fall on 1992, our 42<sup>nd</sup> year as an organization, our membership

had grown to approximately 200 members.

July 12, 1994 was the first Honors Division Juried Art Exhibit. Art stores, businesses and individual sponsored the awards presented to the winners. This exhibit was organized by Karen Bauman, past president and has been a continuing success.

February 4<sup>th</sup> through March 7, 1994 four Art Association (Burbank, Glendale, Verdugo Hills and Eagle Rock) jointly participated in a juried art show. It was held at the Brand Art Gallery in Glendale. The show was called "The Local Four Shows".

In 1995 we lost Glendale Federal Bank for our shows, and we relocated the Spring and Fall show to the Burbank Public Service Department. The Honors Show was held at Coastal Federal Bank in Toluca Lake.

During 1996-97, the treasury dipped very low and the Board tried to think of ways to bolster the balance. In June of 1997, BAA held a yard sale at a member's home and raised \$500.00. The Association responded extremely well in donation yard sale items. However, the treasury was still bleeding and the board voted to suspend the May 1998 student awards because the mini-show did not bring in enough to support it. A fund raising dinner was held at Wild Thyme in Burbank and raised \$145.00

In 1999, one of our long time members, Tom Carter donated \$600.00 to continue the Students Awards. Students of the 5 high schools in Burbank were invited to bring in artwork for judging prior to our May meeting, and a select group of BAA members were chosen to judge. The awards were for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and Honorable Mention.

The Board voted to implement a "Masters Division" in 2000. Most of the BAA members were now in Honors. Starting with the Fall Show, points would be accumulated by Honor Members and when they reached 24 points they would move into the Masters Division. The Category will not go into effect until there are at least 5 people entered in the show.

BAA celebrated their 50<sup>th</sup> Anniversary in 2000. A banner was purchased to hang over a major intersection in Burbank during our Art Shows. Doris Vick was instrumental in getting our shows back into the Burbank Main Library auditorium. Tom Carter graciously donated another \$600.00 for Student Awards. The Fall Show in October was held at the Burbank Central Library and past presidents were send invitations and invited to bring one of their works of art to display in the reception. The show was outstanding with more artwork displayed than in the past several years.

In 2000-2001 years the Central Library was home to the annual shows. The Student awards were presented to three outstanding students from five Burbank schools. The Annual June fund raiser took place at Barragan's Restaurant.

In 2002-2003, the shows were again held at the Burbank Central Library and BAA was able to continue the Student Award program and student winners' work was displayed in the Spring Show.

In the fall of 2003 Doris Vick was instrumental in obtaining a vacant store front in the Burbank Media Center. BAA used the store for displaying original art work for sale and it was open through Christmas and January.

In March, the Four Club group became the Three club group. In the spring of 2004, another store front became available. Members of the BAA painted the store with paint donated by Burbank Paint and Pamela Bayless was able to get carpeting and installation donated by Inner Space. It was ready for the Spring Show, Honors Show and through the summer.

The sitting president resigned in January of 2005 and Doris Vick stepped forward to assume the job. Karen Bauman set up a website for Burbank Art Association giving information on BAA including meeting times and dates. Member's artwork was featured on the website. The Annual March Three Club group was dissolved as only Burbank and Glendale clubs were left. The 12<sup>th</sup> Annual Honors Division Show was combined with the Open Division in November of 2005 at the Creative Art Center in Burbank. The meeting place at the Burbank Board of Realtors was undergoing extensive remodeling and was no longer available. Doris Vick, President met with the Assistant City Manager, Mike Flad and we were able to use a meeting room in the Burbank City Hall Annex.

Marsha Ramos offered the use of The GeoSystems lobby located on Victory Blvd. The lobby is known as The Geo Gallery. The BAA Spring Show is held at the Geo Gallery and it is also available to BAA Members for rotating exhibits. The Fall Show remains at the Creative Art Center

The BAA continues to support the Youth Art Expo (now held at the Creative Art Center in Burbank) by offering the B.A.A Art Scholarship Awards. See our website for Art Award Winning Students. **[www.burbankartassociation.com](http://www.burbankartassociation.com)**

In 2008, Randall Williams took over as President of BAA. He brought a spark of life to BAA with his wittiness and charm. He also taught art classes and encouraged several of his students to join BAA. With his influence, and others he managed to secure a semi-permanent fall show venue at the Creative Art Center.

In September of 2010 Lisa Plemmons Harrison Caddel took over as president of the club. The BAA membership increased over the three years with younger enthusiastic members joining, being inspired by her bubbly and friendly personality.

In September 2014 Anne De Vito took over as president of the BAA. She introduced the organization's logo and increased corporate sponsorship. Over the two years she served as president she further developed and improved the BAA website, social media platforms, and created the BAA information advertising flyer. She was a hands-on leader and passionate BAA member.



## Past Presidents

Henry D. Myer	1950	1951		
Betty Best	1951	1952	Benton Brady	1986 1988
Inez Huffman	1952	1953	Haskell Heimlick	1988 1990
Viola Ann Kendall	1953	1954	Karen Bauman	1990 1992
David O. Ferril	1954	1955	Dan Hoxsie	1992 1994
James Mastopeitro	1955	1956	Jeanne Zinniker	1994 1996
Charlotte Neavin	1956	1957	Joan Hutton Sandon	1996 1998
Mary Tappendorf	1957	1958	Gordon Fine	1998 1999
Helen Deckert	1958	1959	Kenneth Johnson	1999 2003
William Tappendorf	1959	1960	Pamela Bayless	2003 2004
Luke Shea Sloan	1960	1961	Doris Vick	2005 2008
Dr. Oscar Schwiering	1961	1962	Randall Williams	2008 2010
Helen Deckert	1962	1963	Lisa P.H. Caddel	2010 2013
Donna Douglas	1963	1964	Charles Zembillas	2013 2014
David Scarlett	1964	1965	Anne De Vito	2014 2016
Mary Hocking	1965	1967		
Jewel Smith	1968	1970		
Jane Friend	1970	1971		
Jewel Smith	1971	1972		
Lenore Beran	1972	1973		
Truda Chandlee	1973	1975		
Lyn Smith	1975	1977		
Claude Hulce	1977	1978		
Shirley Shabazian	1978	1980		
Betty Breuer	1980	1982		
Bernice Barnette	1982	1984		
Dr. Vern Allan Willey	1984	1986		

# **Burbank Art Association**

## **Constitution and by-laws**

Burbank Art Association is a non-profit, non-sectarian, non-political organization chartered under the laws of the State of California in September 1950.

### ARTICLE I – Purpose

The purpose of this organization is to create an associations of people interested in painting and sculpture and to encourage a greater interest in Art and in the philanthropies it sponsors.

### ARTICLE II – Membership

- A. Any person interested in becoming a member shall:
  - 1. Complete a membership form and return it to the membership chairman.
  - 2. Submit current dues. Those joining in February or later may pay one half of the dues to adjust the fiscal collections.

### ARTICLE III – Time and place of meetings.

- A. Meeting sites. Dates and times are selected by the executive board and published prior to each meeting in the Association’s bulletin.
- B. Meetings are held each month except July and August.
- C. Fiscal year begins September 1<sup>st</sup>.

### ARTICLE IV – Officers and Duties

- A. President
  - 1. Conducts the meetings.
  - 2. Appoint special committees.
  - 3. Serves as ex-officio member of all committees.
- B. Vice-President
  - 1. Assumes charge in the Presidents absence.
  - 2. Is responsible for the Scholarship Program.
  - 3. Coordinates the holiday party.
- C. Secretary
  - 1. Keeps the minutes of all regular meetings and of the Executive Board Meeting, a copy of which is sent to the president.
- D. Treasurer
  - 1. Keeps a record of all monies received and disbursed.
  - 2. Does the banking, signs checks with the president.
  - 3. Pays all bills.
  - 4. Supervises collection fees and disbursements in connection with all exhibits.

### ARTICLE V - The Executive Board

- A. The executive board consists of the elected officers and chairman of the committees and:
  - 1. Transacts all the Association business at regular monthly meetings.

2. Devises policies for the organization to be presented to the membership.
3. Approves time, place and duration of the exhibits.
4. In the event a position on the board cannot be filled, at the discretion of the Board, the same person may remain in office for an additional year.

#### ARTICLE VI – Order of Business

1. Call to order and welcome.
2. Reading and approval of the minutes of the previous meeting.
3. Financial report by Treasurer.
4. Chairmen report from committees.
5. Business – unfinished – new.
6. Adjournment.
7. Program.
8. Refreshments.

#### ARTICLE VII – Duties of Committee Chairman

##### A. Exhibits Chairman

1. Appoints members of the committee to assist in hanging and judging exhibits.
2. Arranges time and place of exhibit as approved by Board.
3. Engages judges and handle payment for their services.
4. Obtains and distributes awards – ribbons, certificates, checks, etc.

##### B. Newsletter Editor

1. Gathers and has printed information on guest artists at our meetings and provides information on BAA activities and the Art Community.

##### C. Publicity Chairman

1. Gathers and prepares copy of Burbank Art Association activities and show announcements and circulates this information to newspapers and other media.

##### D. Membership Chairman

1. Presents membership applications to all interested persons.
2. Collects applications and initial dues.
3. Transmits dues to treasurers.
4. Provides membership changes to the person mailing the newsletter and other bulletins.

##### E. Program Chairman

1. Secures demonstrators, lecturers, films, etc. for monthly programs.
2. Introduces guest artists.
3. Secures honorarium for demonstrator for treasurer and presents it to demonstrator at close of program.

##### F. Hospitality Chairman

1. Arranges for all refreshments and decorations for all functions.
2. Appoints and coordinates a committee of additional hostesses.

##### G. Historian

1. Collects publicity of other items of interest to the Club to keep in a book as record of Club activities.

#### H. Newsletter Co-Chairman

1. Mails the monthly newsletter.
2. Sends invoices to advertisers.
3. Delivers Newsletters to advertisers.

#### I. Outside Exhibits

1. Responsible for obtaining artists to show their work in areas that are requested.

#### J. Nominating Committee

1. This Committee shall be appointed by the President in March and shall consist of a Chairman and two other members. This shall be done annually.
2. Presents a list of candidates for each officer and committee chairperson at the May meeting.
3. After the committee has reported, opportunity shall be given for further nominations from the floor for each office.
4. If there is but one name submitted for each office, the vote may be taken twice.
5. If more than one name is submitted for each office, there shall be a written ballot.

#### K. Host

1. Greets members and guests at monthly meetings and oversees sign-in sheet.
2. Collects guest fees.

#### L. Penstrokes

1. Gathers/collects news & information about BAA members.
2. Submits to Newsletter Editor for monthly newsletter.

#### ARTICLE VIII – Removal and Dismissal

- A. Any officer or member may, with good cause, be removed from the office and/or the organization by vote of three fourths (3/4) of the members present at a regular meeting.
- B. Notice of said meeting and its purpose must be given to the entire membership by mail.

#### ARTICLE IX – Inspection

- A. A copy of the By-laws shall be available at all regular meetings.

#### ARTICLE X – Amendments

- A. The By-laws may be amended at any regular meeting of the Burbank Art Association. Approval by two thirds (2/3) of members present must be given.

#### ARTICLE XI – Dissolution

- A. The Association may be dissolved by a two thirds vote of members present at a regular meeting.
- B. Notice must be published in the Association newsletter prior to a vote on dissolution.
- C. In the event of dissolution all assets of the Association remaining after debts are paid will be transferred to the City of Burbank, CA.

## Standing Rules

1. The President is excused from paying dues for the elected term only. The retiring President is to be a member of the Executive board as an advisor.
2. The incoming officers and committee chairmen shall meet with the retiring officers and chairmen in the August board meeting for the purpose of acquiring the new board members of the duties of their offices.
3. The current executive board shall determine if members should donate a specific amount for each year book (roster).
4. The current Executive Board shall determine the amount of donation for non-members to attend the program.
5. Only members who have paid-up dues and commissions may participate in Burbank Art Association activities. Annual dues are payable September 1<sup>st</sup> and delinquent October 15<sup>th</sup>.
6. The BAA Membership Roster is printed every two years. The President will form a committee to update the Roster. The finished Roster are available at the Meetings.
7. Exhibiting members are solely responsible for their work in any exhibit sponsored by the Burbank Art Association.
8. Members shall pay 10% commission to the BAA on sales made as a result of any exhibit it sponsors.
9. Show participants must be active members of BAA, must attend three meetings during the year, or sign up to take in or help with show setup.

## Burbank Art Association Show Rules

**ELIGIBILITY:** Only members who are in good standing may participate in the BAA exhibits. Dues must be paid for fiscal year September 1 through August 31. Dues may be paid when entering the show.

**SHOWS:** There will be a Fall and Spring Show. If possible, two professional judges will be used at each show. Dates, times, locations, and whenever available, the selected judge will be announced in the newsletter.

**ENTRIES:** A maximum entry of three pieces (paintings and/or sculptures), or as gallery space allows, unless otherwise advised.

**SIZES:** Spring and Fall Shows, maximum height or width is 36" excluding frame. One extra-large painting (over 36") but not exceeding 48" in height or width may be substituted for two small paintings.

**Triptychs:** Spring and Fall show only, maximum size including frame is 36" x 72" as this is the size of a full panel. Entries will be charged for 3 paintings.

**RULES: Acceptability:** All two or three dimensional works of fine art are acceptable. No nudes or crafts will be accepted. Pieces entered in previous BAA show may not be entered, and no painting submitted should be more than three years old. The category designated by the artist shall be accepted unless the Exhibit Committee (in conference with the artist) determines the category to be inappropriate. The Committee shall make the final decision. Exhibiting members are solely responsible for their work in any exhibit sponsored by the Burbank Art Association.

## Burbank Art Association Show Rules

**Original work:** Entries must be the artist's original work, however, works based on ideas of the artist or inspiration initiated in the classroom and developed independently is considered acceptable. Work developed in the assistance, guidance and direction of an instructor is not sufficiently creative and is considered unacceptable. A copy of another's painting, drawing; photograph or published material and laser prints are not acceptable for a BAA exhibit. Entries found in violation will be disqualified.

**General:** All signatures must be covered with masking tape for judging. **All entries must be properly framed and wired for hanging. Saw tooth hangers will not be accepted.** Screw eyes must be placed 1/3 of the distance down from the top of the painting with the wire not tight. All paintings must be dry. Wet paintings will not be accepted. Glass or Plexiglas must protect entries on paper. Watercolorists, for safety reasons please frame large paintings with Plexiglas.

All entries even those sold during the exhibit, must remain for the duration of the exhibit. A 10% commission to BAA will be collected on any sales made as a result of any BAA exhibit. The exhibit committee reserves the right to determine the placement, suitability or exclusion of any entry. No work may be removed for the duration of a show without permission of the exhibit chairman. Picture sitting: Each artist who enters the Spring, Fall or Honors Show will be required to host the show for three hours. Those who can't sit should make every effort for a replacement.

## Burbank Art Association Show Rules

OPEN DIVISION:

- A. Includes all subject matter. There will be no separation by category, medium or technique.
- B. General:
  - 1. Scenic/Landscape
  - 2. Still Life/Floral
  - 3. Marine/Seascape
  - 4. Life/Genre
  - 5. Contemporary/Abstract

Special Category: For Spring and Fall Shows. Open to Masters, Honors and Open Division, to be judged separately from the rest of the show. Subject matter will be announced. There will be no Best of Show in this category.

**Note: If there are less than four entries in any category, only one award will be given.** At the discretion of the exhibit committee they may be included in another similar category.

**AWARDS:** A **Best of Show** for Masters / Honors, and **Best of Show** for Open will be selected by our judges first. The rest of the entries will be judged for First, Second, Third and Honorable Mention and ribbons will be awarded in all categories.

## Burbank Art Association Show Rules

**POINTS:** 24 points are required to be categorized as Honors Division

Best of Show	6 Points
1 <sup>st</sup> Place	5 Points
2 <sup>nd</sup> Place	3 Points
3 <sup>rd</sup> Place	1 Points
Honorable Mention	½ Points

**Insurance:** Please secure your own insurance. Although we use the utmost care, BAA is not liable for loss, theft or damage of any work exhibited under its sponsorship. All entries including POR (price on request) and NFS (not for sale) must have a value amount and the size of each piece of work (including the frame) on the entry blank for insurance purposes. A Burbank City insurance release must be signed at entry time.

**NOTICE:** You must make provisions to have your work picked up at the indicated hours on “pick-up” day. BAA will not assume responsibility and the exhibit location will not store your works.